Funeral service meeting sheet

Funeral Service Planne	r:	
Name:		
Date of Birth:	Date of Rest:	
Funeral Service on:	Date:	Time:
	Place:	
Language of Service:	English:	Japanese:
Casket: Ashes	with picture:	
Officiating Minister (s)	:	
·	_	est minister(s) to participate, please contact Rev Hayashi, who will extend nsible for making travel and lodging arrangements for the guest
Expected number: fa	mily/relatives:	guests:
Service Order:		
1. Bell and Procession	al	
2. Opening remarks by	service chairpe	rson:
3. (optional) Gatha by	Choir or special	presentation such as a song :
4. Chanting and Prese	ntation (or Intro	duction) of Buddhist Name
5. Chanting and Incensive Pallbearers), Congre	_	e following order by Family, Relatives, Pallbearers (and Honorary
6. (optional) Gatha by	Congregation:	
7. Incense offering by	organizational r	epresentatives:
Temple:		
Friend(s):		
Other organiza	tions:	
8. Personal History/W (preferably 5 m		prance:
9. Dharma Message by	y :	
10. Reading of Epistle:		
11. (optional) Gatha b	y Congregation:	

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14. Recessional

12. Words of appreciation/announcements

13. Closing remarks by chairperson

Ushers: 	
Reception Committee:	
Condolence Book:	
Flower Committee:	
Pallbearers:	
	
The family must make arrangements to pro	ovide the following one hour before the service:
Condolence book(s) and Koden book (or lap	ptop)
8x10 picture w/black frame or black ribbon	draped diagonally across top corners and ashes (unless open casket
6 to 8 pieces of fruit or man-ju (or 2 cups of	cooked rice, in non-returnable container for morning service)
one bunch of white flowers (no thorns)	
All committee members and family membe service.	ers should be instructed to be at the service site one hour before the
The family should also make arrangements	to remove flowers from the Temple after the service
Contact information:	
Tri-State Denver Buddhist Temple 1947 Lawrence St., Denver, CO 802	202 phone: 303-295-1844 i Hayashi e-mail: <u>revhayashi@tsdbt.org</u> cell: 510-604-7268
	oson e-mail: revthompson@tsdbt.org cell: 303-532-7445
	oson e-mail: revthompson@tsdbt.org cell: 303-532-7445
minister: Rev. Diana Thomp	

Suggested Gathas, BWA reception support letter, donation guidelines